

YMCA of Northwest Louisiana VOLUNTEER APPLICATION

Please Print Clearly

Circle One

Program _____

Name _____ Email Address _____

Telephone: Home _____ Work _____ Cell _____

Residence Address _____ City _____ State _____ Zip _____

How long at about address? _____ Driver's License Number and State _____ D.O.B. _____

List previous residential address:

Address _____ City _____ State _____ Zip _____ How long? _____

1. What is your occupation? (Be specific) _____

Place of Employment _____

Address _____ City _____ State _____ Zip _____ How long? _____

Previous Employer _____ Phone _____

Address _____ City _____ State _____ Zip _____ How long? _____

2. What is your Marital Status? () Married () Single () Divorced

3. How many children do you have (if any)? Sons _____ Daughters _____

4. Describe any formal/informal training you may have _____

5. Have you ever been arrested or convicted of any *criminal offense*? () Yes () No

Please exclude the following situations:

A) Minor traffic violations for which the fine was \$200 or less.

B) Any offense which was settled in Juvenile Court.

If YES, please explain: _____

6. What other organizations have you volunteered with (if any)? _____

7. If volunteering to be a coach,

A) What sports have you coached/played: _____

B) For what organization: _____

8. **References:** Please list the names, occupation and telephone numbers of three people (other than relatives) who know you sufficiently well to provide us a reference.

<u>Name</u>	<u>Occupation</u>	<u>Work Phone</u>	<u>Home Phone</u>

VOLUNTEER CODE OF ETHICS AND RULES

1. Smoking or use of tobacco products in the presence of children is prohibited.
2. Using, possessing, or being under the influence of alcohol or illegal drugs will not be tolerated.
3. Volunteers shall not abuse children including:
 - A.) Physical Abuse – strike, spank, shake, slap
 - B.) Verbal Abuse – humiliate, degrade, threaten
 - C.) Sexual Abuse – including inappropriate touching and exposure
 - D.) Mental Abuse
4. Volunteers must treat children of all races, religions, and cultures with respect and consideration.
5. Volunteers must use positive techniques of guidance, including positive reinforcement and encouragement rather than competition, comparison, or criticism.
6. Volunteers shall abstain from humiliating or frightening discipline techniques.
7. Volunteers shall not use profanity in the presence of children or parents.
8. Volunteers will refrain from intimate display of affection toward others in the presence of children, parents, and staff.
9. Monetary and expensive gifts to volunteers are prohibited.
10. Volunteers must be free of physical and psychological conditions that might adversely affect children's health, including fever or contagious conditions.
11. Volunteers will portray a positive role model for youth by maintaining an attitude of respect, loyalty, patience, integrity, courtesy, tact and maturity.
12. Volunteers will do everything in their power to avoid being put in a situation where they are alone with a YMCA child other than their own. In fact, caring for a YMCA child other than their own, on a one-on-one basis such as baby-sitting is prohibited.
13. Volunteers will not fraternize with YMCA youth participants away from the YMCA. However, if Y Volunteers have children that have YMCA participants as friends, the Y volunteer must obtain permission from the YMCA youth participants' parents to fraternize with their children. If the YMCA learns of a violation may be grounds for removal as a volunteer.

14. Louisiana State laws requires that all citizens report any suspected abuse or neglect of a child to the Louisiana Department of Social Services and law enforcement agency.
15. I understand that as a volunteer for the YMCA, I will be subject to a background check, including criminal history.
16. I understand that as a volunteer youth sports head coach, I am responsible for showing respect to other teams by not allowing my team to run up the score. Thus demonstrating good sportsmanship and fair play values for all players and fans to see.

I understand that any violation of this code may be grounds for removal as a volunteer.

Volunteer's Signature

Date

VOLUNTEER ACKNOWLEDGMENT

Initial

I understand that I am to immediately report accidents or injuries of myself and participants to the YMCA front desk staff.

Initial

I understand that I am required by law to report known or suspected instances of child abuse and that not doing so is considered a misdemeanor. Please call 676-7622, the Child Protection Hot Line and notify the Executive Director of your YMCA.

Initial

I understand that if I use my automobile, I will not be reimbursed by the YMCA and that my personal insurance is my primary coverage.

Initial

I understand the policy of the YMCA is to refer all inquiries from the media or press to the appropriate YMCA staff person.

Initial

I understand the policy of the YMCA is to cooperate with the authorities in the investigation of suspected child abuse and molestation situations. I, as a volunteer, agree to cooperate with the investigation as requested.

Date

Volunteer Signature

Date

YMCA Staff Person

DISCLOSURE/AUTHORIZATION

A criminal record search may be obtained for volunteer purposes.

By your signature below, you hereby authorize Southern Research Company, Inc., 2850 Centenary Blvd., Shreveport, Louisiana 71104, to procure a criminal records search for volunteer purposes on behalf of the Shreveport-Bossier City YMCA.

For identification purposes, please provide the following information:

Date of Birth: _____ Social Security Number: _____

Drivers License: State: _____ Number: _____

Current Address: _____

City: _____ State: _____ Zip: _____

Sport volunteering for: _____ Phone Number: _____

List city and state of previous residences during the past 7 year period, indicating month and year and name known as (maiden, previous married name) during that period.

<u>City/State/Zip</u>	<u>Name known as</u>	<u>Month/Year (from-to)</u>
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Volunteer's name (please print): _____
(Last name) (First name) (Middle name)

Volunteer's signature: _____ Date: _____

FOR YMCA USE:

Date entered: _____ Date received response: _____

Date Notified Program Director of Response: _____